



**ENVIRONMENTAL SERVICES UTILITY
BOARD MEETING
MAY 17TH, 2021
SUMMARY OF MINUTES**

The meeting for Kankakee Environmental Services Utility was held on Monday, May 17th, 2021 at 6:00 P.M. in the Public Safety Building.

ESU Members Present

Ald Carmen Lewis
Ald Michael Prude
Ald Mike O'Brien
Ald Larry Osenga
Ald Kelly Johnson
Clerk Stacy Gall

Superintendent

Pete Schiel

Additional Alderman Present

Ald Dave Crawford

ESU Staff Present

Zach Newton, GIS/Operations Mgr
Dennis Doyle, DPW Asst. Supt.
Alan Toronjo, Lab Manager

Others Present

Elizabeth Kubal, Comptroller
MaryLou Ryan Norwell, Legal
Barbie Brewer-Watson

MAYOR CURTIS:

It is 6:01P.M. and I will call the Environmental Services Utility meeting to order for Monday, May 17th, 2021. Do we have any Public Comments at this time? Hearing none, Roll Call please?

ROLL CALL

CLARA HALL:

Ald Lewis - Present	Ald Swanson - Absent
Ald Prude - Present	Ald Johnson - Present
Ald O'Brien - Present	Ald Tetter – Absent
Ald Osenga - Present	Clerk Gall – Present
PRESENT: 6	ABSENT: 2

APPROVAL OF MINUTES

MAYOR CURTIS:

Thank you. Next you should have the minutes in front of you for April 19, 2021. May I have a motion to approve the minutes?

ALD OSENGA:

So move.

ALD PRUDE:

Second.

MAYOR CURTIS:

Motioned by Alderman Osenga and Seconded by Alderman Prude. Any questions comments or corrections on the minutes? Hearing none, Roll Call.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson - Absent
Ald Prude - Aye	Ald Johnson - Aye
Ald O'Brien - Aye	Ald Tetter – Absent
Ald Osenga - Aye	Clerk Gall – Aye
AYES: 6	NAYS: 0

APPROVAL OF BILLS

MAYOR CURTIS:

Motion carries. Minutes are approved. You also have bills in front of you in the amount of \$166,133.13. Correction, we have your bills as of April 30TH, 2021 and we also have other bills making the total for May \$776,813.31. Do we have a motion for approval?

ALD O'BRIEN:

So move.

ALD OSENGA:

Second.

MAYOR CURTIS:

Motioned by Alderman O'Brien and Seconded by Alderman Osenga. Any questions or comments on the bills? Hearing none, roll call.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson - Absent
Ald Prude - Aye	Ald Johnson - Aye

Ald O'Brien - Aye Ald Tetter – Absent
Ald Osenga - Aye Clerk Gall – Aye
AYES: 6 **NAYS: 0**

MAYOR CURTIS: Motion carries. We also have bills in the amount of \$1,112,634.25. Motion for approval.

ALD O'BRIEN: So move

ALD OSENGA: Second.

MAYOR CURTIS: Motioned by Alderman O'Brien and Seconded by Alderman Osenga. Any questions? Roll Call

CLARA HALL: Ald Lewis - Aye Ald Swanson - Absent
Ald Prude - Aye Ald Johnson - Aye
Ald O'Brien - Aye Ald Tetter – Absent
Ald Osenga - Aye Clerk Gall – Aye
AYES: 6 **NAYS: 0**

MONTHLY ACTIVITY REPORTS

MAYOR CURTIS: Bills are approved. I will now get into reports. Pete would you lead us into that please.

PETE SCHIEL: Thank you Mayor, just a few highlights that I'd like to cover and then we'll go out to the team, but the MS4 which is the municipal separate storm sewer permit was completed and submitted to the EPA. So that's a big process that we complete on an annual basis. Another item that will actually talk a little bit about in some new business is the I-57 overpass, protection of the city sewer. I have some details in here, and we'll discuss that further under new business. Other than that, the progress at the LaBeau building is going well. Substantial completion timeline is still 8/13/2021. Clara, why don't we go ahead and go through Technical Service highlights for me please,

CLARA HALL: To report on the administrative side. I am presently preparing the updated ESU Handbook and Organizational Chart to give to HR and the Mayor for review. Hopefully, we will give them on an agenda soon for approval. I am putting together some literature for the new members of the ESU Board and I will make sure that everybody else gets a copy, just to let you all know what we do with our operations. If there's ever a board member who would like

to visit the hydro plant or lift stations, or just go to a worksite, feel free to give us a call and you guys could do a ride along. On the Technical Services side, for the last year and a half, I have been acting as the Technical Services Manager. In addition to my Administrative Managers position. I took some of these duties as Pete moved permanently into the Superintendent role. In light of the most recent changes, Pete has now put me in charge of Technical Services as Operations Manager, and it's been a very busy couple of weeks. Last week I trained with Dave Hoover of NIMEC. His group buys a power and negotiates the cost of power for about 35 municipalities. NIMEC acts as our leverage to get the best rates, and then power rates are delivered to Com Ed, we have been going through NIMEC so we will continue that process. We do so for commercial pumping for our stone street lift station, aggregation for our municipal residential lighting, and our street lighting. I wanted to bring all that up mayor because on June 8th, the contract that will take place for street lighting portion. Just wanted to give you heads up. I will need your signature that day and if you are unavailable that day, I would appreciate it if you could assign proxy, whether it be the Clerk or the Elisabeth, just in case you're absent because that is the day we want to lock in those rates. Okay, I'll be sending you an email as a reminder. Also, on the Technical Services side. I'll have to confirm this with Elisabeth but our goal is to hire two summer help employees, preferably June through September. The reason being for the date changes is because we could use summer help to help us move into the Lebeau building, which is scheduled for August, but prior to that we have a lot of pole painting that we can get done, as well as prepare to move again. We have to get our budget approved first and I'll have to speak with Elisabeth, and the HR department for hiring. So, tonight was just more so informational and that's all I have. Thank you,

PETE SCHIEL:

Dennis, do you have some items to share with the DPW?

DENNIS DOYLE:

The bulk of it is in your report. We're busy. With Bert being retired, there's quite a bit going on in my desk, but we're hanging in there keeping up pretty well. I would like to point out it's gonna rain three days this week, we got a short, short week next week and a couple days rain coming next week so it's a, it's likely we're going to get behind but it happens every year, and we get caught up as soon as we

get four or five days in a row we get, we get caught right back up. Rain is gonna fight us but other than that, have got our fuel bid that last Thursday, and that'll be in new business but that questions?

ALD PRUDE:

Dennis, I have been noticing a lot going on over here with a lot of tree's and brush. It's getting cleaned up. I really appreciate that. The residents have responded to this. Right down the street on Oak its really clean (*inaudible*).

DENNIS DOYLE:

We've done quite a bit of that since in between snowstorms, and through and pulled quite a bit of that out to you know get on lots that aren't ours their private property, but in order for us to mow sometimes we've got to clean them up before we can mow, that kind of thing but yeah that's going on everywhere.

ALD PRUDE:

I appreciate that, thank you.

DENNIS DOYLE:

Okay, thank you. Any other questions? Okay.

PETE SCHIEL:

Thank you, Dennis. Alan do you have any items for the lab?

ALAN TORONJO:

As always, there's an extensive summary there in the packet for everyone. We made contact with all the permanent industries to get updated stormwater locations, those walls since been formed over to Zack for the GIS records there. Everything continues to go well with the DOW reimbursement for the sanitary project that finished out the original 18-month plan so now we're on to the 13 month extension for those change orders have come through. But the main thing I want to bring to the board is that we've gotten some feedback lately with our main sampling vehicle to 2014 Chevy van. It's been really rough the check engine light come on multiple times. I just got picked up from some service today, as recommended for either new engine or engine rebuild, to just run normally. That vehicle insurance, you know, day to day sampling, we put two to three automatic samplers and industries weekly. It's a second year from South tech all the way to Manteno, the industrial customers their last few years, to put a lot of money into it, we've had the power steering pump replaced transmission work right now it's got close to 97,000 miles on it, so I'll be opening up discussions so expect that for

new business for next month. Other than that, I can answer any questions if there's any.

PETE SCHIEL:

Thank you, as identified in the monthly report you can see that there is a significant number of samples. The number of samples for April's 547 samples taken in that 21-day period and that's what this vehicle is actually used for that. Zach, do you have some items that you'd like to share for sewer services.

ZACH NEWTON:

There was just a handful of sewer calls which is pretty normal. We did not camera much storm and sewer lines, because of the issue that we have with our camera but we found out the camera was good it was the transporter that was the issue we got that fixed and we're back in business. We have all of our sinkholes, up to date. So, we're focusing on televising with that crew to try to catch up from last time. If you remember from March 31 We had a sanitary sewer overflow and SSO over at Eastgate. That is 90%. Complete towards remediation. We just got to wait for the weather to dry out we can spread out the dirt seat it will be done with that, over at DPW been working with the comments through some rebate incentive programs, trying to take advantage of switching out the lights over there to LEDs, upgrade. I got back a proposal for about 3600 bucks, we can switch all the lights over the DPW, and the return on investment is less than a year. FERC has contacted me with some requests for more information about a couple of incidents going on have been working with that trying to put together some reports to send to them. And lastly, I just wanted to touch on the sewer issue that we had over on the 500 block of South Nelson Avenue. On May, 10, you know, we had heavy rains on May 9th. So, we investigated a little further, we found out that Com Ed has a pole that's actually in the sewer or sewer line, we contacted them, they gave us a service ticket number and then we're working with our service rep to expedite that so they can remove that and we can get that line fixed. So yeah. Any questions?

ALD O'BRIEN:

*(inaudible)*sewer call?

ZACH NEWTON:

We give a resident, they call, they say that they have a sewer backup in their basement, something like that, we keep track of that, whether it turns out to be our issue or their issue we keep track of all the causes.

ALD OSENGA: Regarding Com Ed, will they be responsible?

ZACH NEWTON: I think they should. Yes.

PETE SCHIEL: We're gonna fight as much as we possibly can. It's obvious, like said, due to the preventative measures, even if it's the sewer is running fine the SOP the standard operating procedure is, we still get the line we still televise the line, and due to the preventative measures that Zack has implemented. That's how we're able to find that situation. So, in the past they used to say it's running fine tell the resident and move on. But, like I said the crews automatically jet it televise it here regardless whether it is our issue or not. And luckily, we were able to find that so we were able to expedite that the line is clean, sewer water can still go run at pipe. But as Zach and I had mentioned, there's a lot of people that are flushing the flushable wipes. And that was kind of an issue that constitute so we actually have a slide on the municipal access channel as a public education, to let them know that flushable wipes really aren't flushable so if you can share that with your constituents that would be gratefully appreciated.

KELLY JOHNSON: On that same issue would then have to do with the basement flooding in the 900 block of South Nelson.

PETE SCHIEL: That was the 500 block is where this happened. And Alderman Johnson has some more items, and maybe if you guys can connect afterwards there was another issue that was brought to your attention what Thursday or Friday. If you don't bring it up now.

KELLY JOHNSON: *(inaudible)* So, it's a house that their yard keeps flooding at 1696 East River. Apparently they need a curb, and we weren't sure if that fell under, like your guys's scope or.

PETE SHIEL: We can point it to the right direction.

ZACH NEWTON: That's the one that we talked with the Alderman Cobb about.

PETE SCHIEL: Okay. Thank you. Zack. Mayor I believe that's it.

FINANCIALS

MAYOR CURTIS: Thank you. Next we'll go into Financials.

PETE SCHIEL:

Thank you Mayor. As you can see in the report we are at the 100% mark with the main 51.10 which is the administrative portion of the budget at the 100% mark we're at 95.5%, which is doing well, sewer services group is at 80.4%, wastewater treatment thanks to Elizabeth numbers that we were able to get from KRMA. The Waste Treatment budget line item is 100.5%. Technical Service Group is also doing very well at 99.1%. The Laboratory services is doing well at 83.6%, debt service is at 100% and DPW is at 90.9%. Overall the utility expense was 94.8%, which is well below the 100% projected for this time of the year. Fortunately, revenue is at 95.4%. So we're in the positive at 95.4%. So, Mayor we're, we're right on track where we need to be at this time of the year.

MAYOR CURTIS:

Thank you. And just for a quick update regarding the budget for 21/22, We are still working on that we expected over net to you in June. We're still gathering some revenue numbers and some expense numbers to put that together so any questions regarding financials. Okay. We have no old business. We have no unfinished business. We will now get into new business.

NEW BUSINESS

ITEM 8A:

Fuel Bid - DPW

PETE SCHIEL:

Thank you Mayor, Dennis, would you mind coming up to discuss the item for us.

DENNIS DOYLE:

It looks more complicated than it actually is, but you can't bid, fuel, like you would, you know, some regular product that you know only caught, it's a commodity, the price constantly goes up and down. So, what we've done is we link it to an industry publication. And this industry publication takes six or seven different companies and it figures the average figures the average of what they charge for a four gallon of fuel. And then we take that number, put it in the in the bid specifications, we list the taxes to make sure everybody's putting the same number in for taxes. So, we're actually all their bidding is their markup on the fuel. Okay, so that shouldn't be the only difference between the two prices so but we still haven't list everything out just to make sure that there's, you know there's no variation in what, what they think they're paying for taxes or anything

like that. We, we have two kinds of fuel we have a mid-grade And it's that we maintain an 89 octane, which we can probably look at drop into a regular, regular fuel in the future but we kept it at 89 octane because some of the some of the squad cars in the past, needed the higher octane fuel, and the other one is diesel fuel at number two premium so what we do is take the bid price for each. We had the two of them, and then we compare the price of that total and the lowest one wins. So, the lowest one this time was Baron Hewitt, there, there are local vendor, they are local. So, the local bidder ordinance doesn't come into effect. So, that's what we're recommending that we continue with Baron Hewitt. So, in front of you, you have a Barron Hewitt oil company is a low bidder combined total of the 89 octane and the number two premium at 4.86.

MAYOR CURTIS:

We need a motion to accept their bid.

ALD OSENGA:

So move Mayor.

ALD O'BRIEN:

Second.

MAYOR CURTIS:

Motioned by Alderman Osenga and Seconded by Alderman O'Brien. Any questions or comments? Alderman Osenga?

ALD OSENGA:

(inaudible)

DENNIS DOYLE:

That's just their markup on a few. So every time I send that I send them an email, we get low, and I asked her for instance 5000 gallons of mid-grade and 3000 gallons of diesel and they send that, and whatever the industry, whatever the industry standard publication oil price information service. Whatever that price says a gallon of fuel costs at that moment. That's what they charge plus their markup. Okay, so it changes, it changes every time you order fuel so it'd be nice to be able to lock in a number like that at the beginning of the year and make budgeting and everything much easier because, but you won't get somebody to tell you how much you can see how much they're gonna charge you for a gallon of fuel, two months from now.

MAYOR CURTIS:

Any other questions or comments. Hearing none, let's do a roll call on this.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson - Absent
Ald Prude - Aye	Ald Johnson - Aye
Ald O'Brien - Aye	Ald Tetters - Absent
Ald Osenga - Aye	Clerk Gall - Aye
AYES: 6	NAYS: 0

MAYOR CURTIS:

Motion carries. Next is an ordinance approving the plan of vacation CSL Behring property.

ITEM 8B:

Ordinance Approving the Plan of Vacation of a Public Utility – CSL Behring property.

PETE SCHIEL:

Thank you Mayor. This is something that we'll bring to the full council but we wanted to bring this to your attention. CSL Behring has been working with us, Alan, KARMA Waste treatment plant, they're attempting to reduce some of the costs of their treatment process. So, they are going through an equalization type process now to maintain some consistency in their flows, number one, in the near future, they're actually going to start doing some biological pretreatment. So, what this is, it was requested by CSL Behring we have two easements that are feeding the CSL Behring from a key. One of them is for the brand new sanitary line that goes to CSL Behring. The other one is the where the old legacy sewer used to be. So what CSL Behring is requesting that we vacate that old legacy sewer, and what they're going to do is they're going to use that path to take the wastewater from the CSL North Building, send it to the south into the area where the old Bungie site was treated, and then tap it into our sanitary line. So, this does not affect us. This legacy sewer line easement is no longer in use. We already have a new easement in its place. And that's why they are asking us to vacate that line. So, do we need to make a motion on this at this board I think that may not be a bad idea, let's make a motion here to go ahead and forward it on to the council is that okay?

MAYOR CURTIS:

If we can make a motion to recommend the vacating of the easement to full city council, that would be good.

ALD PRUDE:

So move

ALD JOHNSON:

Second

MAYOR CURTIS:

Motioned by Alderman Prude and Seconded by

Alderwoman Johnson. Are there any questions or comments? Roll call please.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson - Absent
Ald Prude - Aye	Ald Johnson - Aye
Ald O'Brien - Aye	Ald Tetter – Absent
Ald Osenga - Aye	Clerk Gall – Aye
AYES: 6	NAYS: 0

MAYOR CURTIS:

I will move this out of recommendation to vacate we'll take that to city council here tonight. Thank you. Moving on to Item C.

ITEM 8C:

I-57 Bridge Replacement at Grinnel road and the railroad regarding sewer casing.

PETE SCHIEL:

So, this is a project, as you know I-57 is going to be worked on, especially this bridge deck, going over Grinnell road and the railroad tracks. We had done some extensive surveying of that area we do have a sanitary sewer line that comes from East Gate industrial park. It also comes from the North, the Manteno Diversitech and then it goes underneath the Brunel road via or the, the bridge going over I-57 to hit the Willow Street sanitary sewer line. So, originally they were concerned that the sanitary sewer line would be right where one of their key songs would be for the new bridge deck. To ensure accuracy we hired a company for a couple \$100 to physically locate the exact location of that line, we found out that it was about four feet away from their main casing. We had the engineer look at it, and to relocate that line was about \$800K plus another 90,000 to survey our thought processes worked with Ron Kinzinger for 25-27 years and ended up getting his professional opinion on that. And what the game plan is we'll go ahead and drill or have the state drill, but we're asking them to make sure put a casing. In the location of the case on to protect our sanitary sewer. And then we also have Ron Kinzinger on standby. If something happens within a day or two, he'd be able to make a repair, which is still a lot cheaper than the \$800,000 for the relocation piece. So, with Ron being on standby and standby worst case scenario would be right around \$17K to 20K and what the state is asking us to help contribute for this casing which is still much cheaper than that, in our 800,000 I believe it's close to (*inaudible*) for that contractor to have that casing to protect our sanitary sewer. I think that's in

our best interest, that is a 27 inch line is correct in that area. We all believe that this is the best path to go, still cost effective, we're doing our due diligence, and I'd like to recommend to this board that we go ahead and enter this agreement with the Illinois Department of Transportation to have their contractor include a sewer casing to protect our sanitary line.

MAYOR CURTIS:

Pete, is the total cost (*inaudible*)

PETE SCHIEL:

Yeah, I think it was (*inaudible*) plus the additional markup for the engineering class right, is it \$7,245 to do this plan. We would recommend. Once again, it's still much more cost effective than it could have been like a motion for that if possible.

ALD OSENGA:

I make a motion we approve the \$7,245 work to be done, and enter into this agreement, is that okay.

ALD LEWIS:

Second.

ALD CURTIS:

Motion by Alderman Osenga and Seconded by Alderwoman Lewis. Questions or comments? Hearing none, roll call.

CLARA HALL:

Ald Lewis - Aye	Ald Swanson - Absent
Ald Prude - Aye	Ald Johnson - Aye
Ald O'Brien - Aye	Ald Tetter - Absent
Ald Osenga - Aye	Clerk Gall - Aye
AYES: 6	NAYS: 0

MAYOR CURTIS:

Motion passes.

PETE SCHIEL:

I would just like to announce that this will be my man last ESU meeting. And my last Council meeting after 29 and a half years being a professor at KCC and mentoring over 1000 students, my last day there was last Tuesday. And it's time to spend time with the grandkids I've been through five administrations, it's been a pleasure working with everybody. Mayor and I have been talking about this for quite some time I told them to maintain secrecy for me. But just wanted to share with you that it's been a pleasure working with everybody and I'll still be at the market, I'll still have my other ice cream business consulting business and my wife and I are going to start a couple new businesses, and spend time with grandbabies, we've got a

nine year old a one year old, And we've got two more on the way so I missed so many things over the last 30 years with my kids, I'm not going to miss anything for my grandkids, so it's been a pleasure working with everybody here, and everybody's in good hands here. We've got a good, good team.

MAYOR CURTIS:

I wasn't sure if you're gonna talk about that tonight.

PETE SCHIEL:

We will talk about a little bit at council tonight.

MAYOR CURTIS:

Motion to adjourn.

ALD PRUDE:

So move.

ALD LEWIS:

Second.

MAYOR CURTIS:

Motioned by Alderman Prude and seconded by Alderwoman Lewis. All in favor?

ESU BOARD MEMBERS:

Aye.

MAYOR CURTIS:

Okay we are adjourned.